

## Expense Reports

|                         |                                     |
|-------------------------|-------------------------------------|
| <b>Expense Report</b>   | EXP-5724                            |
| <b>Business Purpose</b> | Accompanying Person Travel          |
| <b>Memo</b>             | ACC CA NOV 13-14/25 - CA Conference |

|                       |          |
|-----------------------|----------|
| <b>Status</b>         | Approved |
| <b>Payment Status</b> | Paid     |
| <b>Total Amount</b>   | 506.64   |

| Item                                          | Line Memo               | Acctg       | Line Amt | Tax Amt | Spend Category                    |
|-----------------------------------------------|-------------------------|-------------|----------|---------|-----------------------------------|
| Accommodation Expenses - Accompanying Person  | One night and 1/3 taxes | Mar 1, 2026 | 228.52   | 8.79    | 8254 - Accompanying Person Travel |
| Breakfast & Dinner Only - Accompanying Person | CA Conference           | Mar 1, 2026 | 48.50    | 1.87    | 8254 - Accompanying Person Travel |
| Dinner Only - Accompanying Person             |                         | Mar 1, 2026 | 36.00    | 1.38    | 8254 - Accompanying Person Travel |
| Ferry - Accompanying Person                   |                         | Mar 1, 2026 | 84.00    | 3.23    | 8254 - Accompanying Person Travel |
| Mileage - Accompanying Person                 |                         | Mar 1, 2026 | 54.81    | 2.11    | 8254 - Accompanying Person Travel |
| Mileage - Accompanying Person                 |                         | Mar 1, 2026 | 54.81    | 2.11    | 8254 - Accompanying Person Travel |

## Reservation Info

**Charge**

**CAD 591.00**

Confirmation Number: [REDACTED]

Book Date: October 8, 2025

Number of Rooms: 1

Number of Adults: 2

Number of Children: 0

Number of Infants: 0

Check In: November 13, 2025

Check Out: November 16, 2025

Total Stay: 3 night(s)



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Room Type: Traditional Room with 2 Queen Beds

Traditional Room with 2 Queen Beds. All Traditional rooms have air-conditioning and balconies and are supplied with a bar fridge, microwave, Keurig coffee maker and kettle for tea and an in-room safe. All guests receive Free Full Hot Buffet Breakfast and Free Fast and reliable Wifi.

Room Amenities:

- Air Conditioned
- Alarm Clock
- Balcony
- Bathtub
- Coffeemaker
- Hairdryer In Room
- Iron

- Ironing Board
- Free Newspaper
- Queen Bed
- Radio
- Personal Refrigerator
- Shower
- Telephone
- TV
- Free Local Calls
- High Speed Internet
- Rollaway Bed-Adult "For a Fee"
- Playpen

Rate Type: Advance Purchase Rate

Daily Rate: Advance Purchase Discount, 10% off our best available rate.

Reservation is non-refundable, pre-paid at time of booking. Must be booked a minimum of 48 hours in advance. Valid credit card required at check in.

- 11/13/2025 ----- CAD 197.00
- 11/14/2025 ----- CAD 197.00
- 11/15/2025 ----- CAD 197.00

Policy: Check-in time [REDACTED]

Check-out time [REDACTED]

Rates subject to change.

# BOOKING CONFIRMATION



**Booking reference:**



**Date issued:** 27/Oct/2025



**Booked by:** BC FERRIES PUBLIC WEBSITE

## Booking Holder



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### DEPARTS

Vancouver  
(Tsawwassen)

### TIME/DATE

13/Nov/2025

### ARRIVES

Victoria (Swartz  
Bay)

### TIME/DATE

13/Nov/2025

**Fare type:** Saver

**Ferry:** Spirit of British Columbia

## Fare Information

|                         |                                                |                |
|-------------------------|------------------------------------------------|----------------|
| 1x                      | 20 ft. (6.10 m) Under height passenger vehicle | \$54.00        |
| 2x                      | 12+ years                                      | \$30.00        |
| <b>Total</b>            |                                                | <b>\$84.00</b> |
| Amount paid             |                                                | \$84.00        |
| <b>Due at terminal:</b> |                                                | <b>\$0.00</b>  |