

Expense Reports

Expense Report	EXP-5387
Business Purpose	Accompanying Person Travel
Memo	ACC CA Nov 12-14/25

Status	Approved
Payment Status	Paid
Total Amount	706

Item	Line Memo	Acctg	Line Amt	Tax Amt	Spend Category
Accommodation Expenses - Accompanying Person	CA Conference	Jan 1, 2026	396.00	15.23	8254 - Accompanying Person Travel
Breakfast & Dinner Only - Accompanying Person	CA Conference	Jan 1, 2026	48.50	1.87	8254 - Accompanying Person Travel
Dinner Only - Accompanying Person	CA Conference	Jan 1, 2026	36.00	1.38	8254 - Accompanying Person Travel
Ferry - Accompanying Person	CA Conference	Jan 1, 2026	15.00	0.58	8254 - Accompanying Person Travel
Ferry - Accompanying Person	CA Conference	Jan 1, 2026	20.00	0.77	8254 - Accompanying Person Travel
Full Day Per Diem - Accompanying Person	CA Conference	Jan 1, 2026	61.00	2.35	8254 - Accompanying Person Travel
Taxi - Accompanying Person	CA Conference	Jan 1, 2026	40.00	1.54	8254 - Accompanying Person Travel
Taxi - MLA Travel	CA Conference	Jan 1, 2026	42.75	1.64	8251 - MLA Travel
Taxi - MLA Travel	CA Conference	Jan 1, 2026	46.75	1.80	8251 - MLA Travel

Date	Description		Debit	Credit
11/12/25	Room Charge		169.00	
11/12/25	Destination Marketing Fee		1.69	
11/12/25	Provincial Room Tax		18.78	
11/12/25	Room GST		8.53	
11/13/25	Room Charge		169.00	
11/13/25	Destination Marketing Fee		1.69	
11/13/25	Provincial Room Tax		18.78	
11/13/25	Room GST		8.53	
11/14/25	Mastercard	XXXXXXXXXXXXXX	XX/XX	410.19
Room H/GST Total - 17.06		Total	410.19	410.19
Other H/GST Total - 0.00				
		Balance	0.00	

Bluebird Cafe

www.NONE.COM

Cashier: Employee

Transaction

Total

CA\$40.00

CREDIT CARD SALE

CA\$40.00

MASTERCARD

Retain this copy for statement
validation

12-Nov.-2025

CA\$40.00 | Method:

CONTACTLESS

Mastercard XXXXXXXXXXXXX

Reference ID:

Auth ID:

MID: ***

AID: A00000000041010

AthNtwkNm: MASTERCARD

NO CARDHOLDER VERIFICATION

Swartz Bay to
hotel

YOUR RIDE TO 1 FERRY CAUSEWAY L ON NOVEMBER
12, 2025 AT [REDACTED]

Thanks for riding with
[REDACTED]

Add tip

100% of tips go to
drivers.



MasterCard



\$42.75

Standard fare (30.18km,
32min 44s)

\$45.71

GST

\$2.04



YOUR RIDE TO [REDACTED] ON NOVEMBER 14, 2025 AT

Thanks for riding with
[REDACTED]

Add tip

100% of tips go to
drivers.



MasterCard [REDACTED]

\$46.75

Tsawwassen
To
Swartz Bay



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

FOOT AREA 5S

RECEIPT - PLEASE RETAIN

PURCHASE 2025/11/12
BOOKING [REDACTED]
REF#: [REDACTED]

Saver

1	Adult	15.00
	Total Prepaid	15.00

CHANGE DUE	0.00
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To
Tsawwassen



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

FOOT AREA OT

RECEIPT - PLEASE RETAIN

PURCHASE 2025/11/14
BOOKING [REDACTED]
REF#: [REDACTED]

Prepaid

1	Adult	20.00
	Total Prepaid	20.00

CHANGE DUE

0.00