Expense Reports

Expense Report	EXP-13896	**Status**	Approved
Business Purpose	MLA Travel	**Payment Status**	Paid
Memo	MLA TRL MAY 19-22/26	**Total Amount**	334.6

Item	Line Memo	Acctg	Line Amt	Tax Amt	Spend Category
Ferry - MLA Travel	A week in Victoria for MLA work	Jun 1, 2026	38.60	1.48	8251 - MLA Travel
Full Day Per Diem - MLA In-Victoria	A week in Victoria for MLA work	Jun 1, 2026	61.00	2.35	8245 - Per Diem - Victoria
Full Day Per Diem - MLA In-Victoria	A week in Victoria for MLA work	Jun 1, 2026	61.00	2.35	8245 - Per Diem - Victoria
Full Day Per Diem - MLA In-Victoria	A week in Victoria for MLA work	Jun 1, 2026	61.00	2.35	8245 - Per Diem - Victoria
Full Day Per Diem - MLA In-Victoria	A week in Victoria for MLA work	Jun 1, 2026	61.00	2.35	8245 - Per Diem - Victoria
Mileage - MLA Travel	A week in Victoria for MLA work	Jun 1, 2026	26.00	1.00	8251 - MLA Travel
Mileage - MLA Travel	A week in Victoria for MLA work	Jun 1, 2026	26.00	1.00	8251 - MLA Travel

Expense Report	EXP-14622	**Status**	Approved
Business Purpose	MLA Travel	**Payment Status**	Paid
Memo	MLA TRL MAY 25-30/26	**Total Amount**	300.6

Item	Line Memo	Acctg	Line Amt	Tax Amt	Spend Category
Breakfast & Dinner Only - MLA In-Victoria	A week in Victoria for MLA work	Jun 1, 2026	48.50	1.87	8245 - Per Diem - Victoria
Breakfast & Lunch Only - MLA In-Victoria	A week in Victoria for MLA work	Jun 1, 2026	39.50	1.52	8245 - Per Diem - Victoria
Ferry - MLA Travel	A week in Victoria for MLA work	Jun 1, 2026	38.60	1.48	8251 - MLA Travel
Full Day Per Diem - MLA In-Victoria	A week in Victoria for MLA work	Jun 1, 2026	61.00	2.35	8245 - Per Diem - Victoria
Full Day Per Diem - MLA In-Victoria	A week in Victoria for MLA work	Jun 1, 2026	61.00	2.35	8245 - Per Diem - Victoria
Mileage - MLA Travel	A week in Victoria for MLA work	Jun 1, 2026	26.00	1.00	8251 - MLA Travel
Mileage - MLA Travel	A week in Victoria for MLA work	Jun 1, 2026	26.00	1.00	8251 - MLA Travel

CONFIRMATION DETAILS

Confirmation Number	[redacted]
Guest Name	[redacted]
Arrival Date	Wednesday, April 8, 2026
Departure Date	Friday, April 10, 2026
Room Type	Deluxe Suite with queen bed.
Nightly Rate	$179.00
Room Tax	$68.66
Total Charges	$426.66

www.seairseaplanes.com
contact@seairseaplanes.com

Victoria Harbour
Tel: 250-940-5050
1-866-692-6440
1234 Wharf St,
Victoria, BC V8W 3H9

Richmond Airport
Tel: 604-273-8900
1-800-447-3247
4640 Inglis Dr.,
Richmond BC V7B 1W4

Nanaimo
Tel: 250-753-1115
1-866-692-6440
1956 Zorkin Rd.,
Nanaimo BC V9S 5T9

Vancouver Harbour Downtown
Tel: 604-647-7575
Unit #1 Burrard Landing,
1055 Canada Place,
Vancouver, BC, V6C 0C3

Booking # [redacted]

Date: 2026-03-30[redacted]

CONDITIONS:

Saver Fare
Non-Refundable. If passenger cancels flight, fare is forfeited.
Non-Changeable
Baggage Allowance is **25 lbs.** Excess baggage travels space available $1.50/lb
Up to **2 days free parking**, based on availability, at our YVR Terminal.
- Check in time is 30 minutes prior to flight. Boarding commences 10 minutes prior to flight. Passengers 18 yrs and older are required to present government issued Photo ID upon check-in.

- Baggage Allowance, Changes & Cancellation Policies are reflected in the fare type selected at the time of booking.

- Specialty items, such as sporting equipment, strollers and car seats will travel on a stand-by basis, space available and are subject to additional fees.

- Changes or cancellations can be made by calling Reservations at 1-800-447-3247. Customers who do not show up for their flight will forfeit the fare paid, and if applicable, the return flight will be automatically cancelled.

- If you have more than your allotted baggage or have specialty items, please contact one of our agents at 1-800-447-3247 and we'll be happy to provide assistance with your baggage request.

*Passenger Rights (APPR): www.seairseaplanes.com/appr

Item	Description	Amount
Airfare	Name : [redacted] Fare Type : Adult - Saver [Non-Refundable] Date : Wednesday April 8th, 2026[redacted] Flight : [redacted] Victoria Harbour -> Vancouver Harbour	65.09
Airfare	Name : [redacted] Fare Type : Adult - Saver [Non-Refundable] Date : Friday April 10th, 2026[redacted] Flight : [redacted] Vancouver Harbour -> Victoria Harbour	65.09
Fee	ARRIVAL (Victoria Harbour) Port Passenger Fee: $4.00 × 1	4.00
Fee	ARRIVAL (Victoria Harbour) Fuel Surcharge: $12.00 × 1	12.00
Fee	DEPART (Victoria Harbour) Port Passenger Fee: $4.00 × 1	4.00
Fee	DEPART (Victoria Harbour) Fuel Surcharge: $12.00 × 1	12.00
Fee	ARRIVAL (Vancouver Harbour) Port Passenger Fee: $13.05 × 1	13.05
Fee	ARRIVAL (Vancouver Harbour) Veritree: $0.15 × 1	0.15
Fee	DEPART (Vancouver Harbour) Port Passenger Fee: $13.05 × 1	13.05
Fee	DEPART (Vancouver Harbour) Veritree: $0.15 × 1	0.15

Dangerous Goods: For safety reasons, dangerous goods must not be packed in checked or carry-on baggage, except as specifically permitted. Dangerous goods include, but are not limited to: compressed gases, corrosives, explosives, flammable liquids and solids, radioactive materials, oxidizing materials, poisons, infectious substances, disabling devices, and electro-shock weapons. If there are any questions please phone or see https://www.iata.org/whatwedo/cargo/dgr/Documents/DGR-59-EN-2.3a.pdf for more information.

Limitation of Liability Conditions of Carriage.

The term "Carrier", as used herein, shall mean Seair Seaplanes Ltd., carrying on business as Seair. The Carrier, their servants and agents shall be under no liability in respect or arising out of the carriage of any other services or operations of the Carrier, their servants or agents and the passenger by acceptance of this ticket hereby waives for himself, his representatives and dependants all claims against the Carrier, their servants or agents for compensation or damage, whether in the case of personal injury, death or property damage and whether sustained on board the aircraft or in the course of any of the operations of flight, embarking or disembarking or otherwise and whether caused directly or indirectly to him or his belongings or to persons who act, neglect or default, of the Carrier, their servants or agents or otherwise howsoever (except to the extent the Convention of Warsaw may apply of International flights);

And action against the Carrier shall be brought in the Supreme Court of British Columbia at Vancouver, B.C. and the laws of the Province of British Columbia shall apply to any action against the Carrier. In the event these conditions or any part thereof, relating to the limitation of the liability of the Carrier are found to be contrary to the laws of British Columbia or, notwithstanding condition (c), any other jurisdiction in which any action is brought, the liability of the Carrier shall be:

i. Excluded or limited insofar as such law permits and the Carrier shall be entitled to benefit of every exclusion or limitation of liability permitted by such law; and
ii. The carrier may cancel any flight at point of origin or at any other point and may omit any stop at any time it deems such action advisable or necessary;
iii. The carrier will not be responsible for failure of aircraft to depart or arrive at the arranged time;

Any parent, Guardian or other adult, by acceptance of this ticket with respect to any passenger who is a minor; hereby accepts these conditions on behalf of such minor and agrees to indemnify the Carrier with respect to any claim brought by or on behalf of such minor.

GST (5%)	9.43
Total	$ CAD 198.01
Amount Paid	$ CAD 198.01
Reference #:	[redacted]
GST #:	R104759725

TRANSACTION RECORD

SEAIR SEAPLANES

1 - 1055 CANADA PL

VANCOUVER BC

V6C 0C3

Purchase

Apr 10, 2026

VISA ******[redacted]

[redacted]

Subtotal $ 10.50

Amount **$ 10.50**

Uber

Apr 8, 2026 [redacted]

Tip

Thanks for tipping, [redacted]

We hope you enjoyed your ride this evening.

Total $[redacted]

Trip fare	$8.40
BC Licence Recovery Surcharge	$0.90
Est. insurance and payments costs	$0.10
GST	$0.48
Municipal Licence Recovery Surcharge	$0.10
Tip	[redacted]
Promotion	-$1.43

Uber

Apr 8, 2026 [redacted]

Tip

Thanks for tipping, [redacted]

We hope you enjoyed your ride this afternoon.

Total $[redacted]

Trip fare	$7.80
BC Licence Recovery Surcharge	$0.90
Est. insurance and payments costs	$0.10
GST	$0.45
Municipal Licence Recovery Surcharge	$0.10
Tip	[redacted]
Promotion	-$1.34

Uber

Apr 8, 2026 [redacted].

Tip

Thanks for tipping, [redacted]

We hope you enjoyed your ride this evening.

Total $[redacted]

Trip fare	$7.53
BC Licence Recovery Surcharge	$0.90
Est. insurance and payments costs	$0.10
GST	$0.43
Municipal Licence Recovery Surcharge	$0.10
Tip	[redacted]
Promotion	-$1.29

Uber

Apr 10, 2026 [redacted]

Tip

Thanks for tipping, [redacted]

We hope you enjoyed your ride this morning.

Total $[redacted]

Trip fare	$4.46
BC Licence Recovery Surcharge	$0.90
Est. insurance and payments costs	$0.10
GST	$0.28
Municipal Licence Recovery Surcharge	$0.10
Tip	[redacted]
Promotion	-$0.83

Swartz Bay
To
Otter Bay

BCFerries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 50

RECEIPT - PLEASE RETAIN

PURCHASE 2026/04/17

20'	Undersize Vehicl	42.85
1	Adult	13.55
1	UH Savings	13.40-
1	Adult Savings	4.40-
	Total	38.60
	BCF Experience	38.60

Swartz Bay
To
Otter Bay

BCFerries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 51

RECEIPT - PLEASE RETAIN

PURCHASE 2026/04/02

20'	Undersize Vehicl	41.20
1	Adult	13.05
1	UH Savings	13.40-
1	Adult Savings	4.40-
	Total	36.45

Booking reference:

Date issued: 03/Apr/2026
Booked by: BC FERRIES PUBLIC WEBSITE

Booking Holder

Robert Botterell

Customer number:

DEPARTS	TIME/DATE
Vancouver (Tsawwassen)	10/Apr/2026
ARRIVES	**TIME/DATE**
Pender Island (Otter Bay)	10/Apr/2026

Fare type: Prepaid

Ferry: Salish Eagle

The sailing is a multi-stop sailing: Vancouver (Tsawwassen) - Galiano Island (Sturdies Bay) - Mayne Island (Village Bay) - Pender Island (Otter Bay)

Your sailing requires a transfer at: Mayne Island (Village Bay)

Fare Information

1x	20 ft. (6.10 m) Under height passenger vehicle	$75.00
1x	65+ BC Senior	$20.00
	Total	**$95.00**
	Amount paid	$95.00
Due at terminal:		**$0.00**

Booking reference: [redacted]

Date issued: 03/Apr/2026[redacted]
Booked by: BC FERRIES PUBLIC WEBSITE

Booking Holder

Robert Botterell [redacted]

Customer number: [redacted]

DEPARTS	TIME/DATE
Victoria (Swartz Bay)	[redacted]07/Apr/2026
ARRIVES	**TIME/DATE**
Vancouver (Tsawwassen)	[redacted]07/Apr/2026

Fare type: Prepaid

Ferry: Spirit of British Columbia

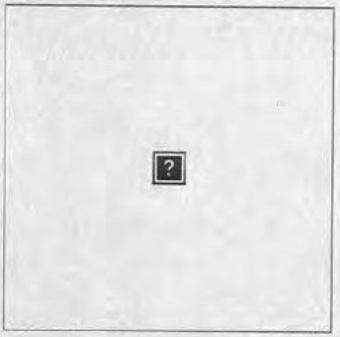
Fare Information

1x	20 ft. (6.10 m) Under height passenger vehicle	$85.00
1x	65+ BC Senior	$0.00
	Total	**$85.00**
	Amount paid	$85.00
Due at terminal:		**$0.00**

Date					
04/07/2026	[redacted]	[redacted]			[redacted]
04/07/2026					
04/07/2026		GST - 5%	1.25	0.00	
04/07/2026		PRK - 29%	7.25	0.00	
04/07/2026		Room Taxable	197.10	0.00	
04/07/2026		DMF - 1.26%	2.48	0.00	
04/07/2026		8% PST + 5.5% MRDT - 13.5%	26.94	0.00	
04/07/2026		GST - 5%	11.33	0.00	
04/08/2026		Parking	25.00	0.00	
04/08/2026		GST - 5%	1.25	0.00	
04/08/2026		PRK - 29%	7.25	0.00	
04/08/2026		Room Taxable	259.00	0.00	
04/08/2026		DMF - 1.26%	3.26	0.00	
04/08/2026		8% PST + 5.5% MRDT - 13.5%	35.41	0.00	
04/08/2026					
04/09/2026		[redacted]			
04/09/2026		Parking	25.00	0.00	
04/09/2026		GST - 5%	1.25	0.00	
04/09/2026		PRK - 29%	7.25	0.00	
04/09/2026		Room Taxable	260.10	0.00	
04/09/2026		DMF - 1.26%	3.28	0.00	
04/09/2026		8% PST + 5.5% MRDT - 13.5%	35.56	0.00	
04/09/2026		GST - 5%	14.95		
04/10/2026		Visa - SM		[redacted]	
		Balance Due			**0.00**

Thanks for tipping, Rob

We hope you enjoyed your ride this morning.



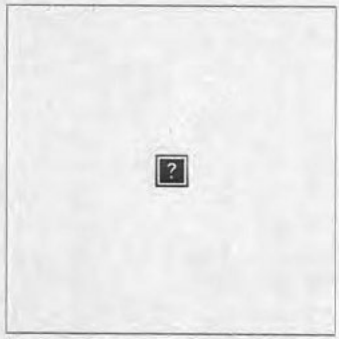
Total

[redacted]

Trip fare	$8.98
BC Licence Recovery Surcharge	$0.90
Est. insurance and payments costs ☐	$0.10
GST	$0.50
Municipal Licence Recovery Surcharge ☐	$0.10
Tip	[redacted]

Thanks for tipping, Rob

We hope you enjoyed your ride this afternoon.



Total

[redacted]

Trip fare	$13.72
BC Licence Recovery Surcharge	$0.90
Est. insurance and payments costs ☐	$0.10
GST	$0.74
Municipal Licence Recovery Surcharge ☐	$0.10
Tip	[redacted]

Long Harbour
To
Otter Bay

BCFerries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 02

RECEIPT - PLEASE RETAIN

PURCHASE 2026/05/01

20'	Undersize Vehicl	14.65
1	Adult	6.80
1	UH Savings	4.65-
1	Adult Savings	2.15-
	Total	14.65
	BCF Experience	14.65

Swartz Bay
To
Fulford Harbour

BCFerries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 31

RECEIPT - PLEASE RETAIN

PURCHASE 2026/05/01

20'	Undersize Vehicl	37.70
1	Adult	12.75
1	UH Savings	11.60-
1	Adult Savings	3.85-
	Total	35.00

Salish Sea Bay Ferries

Otter Bay

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 36

RECEIPT - PLEASE RETAIN

PURCHASE 2026/05/22

20'	Undersize Vehicl	42.85
1	Adult	13.55
1	UH Savings	13.40-
1	Adult Savings	4.40-
	Total	38.60

Swartz Bay
To
Fulford Harbour

BCFerries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 51

RECEIPT - PLEASE RETAIN

PURCHASE 2026/05/30

20	Undersize Vehicl	42.85
1	Adult	13.55
1	UH Savings	13.40
1	Adult Savings	4.40
	Total	38.60