Expense Reports

Expense Report	EXP-13681	**Status**	Approved
Business Purpose	Accompanying Person Travel	**Payment Status**	Paid
Memo	ACC CA May 4-6/26	**Total Amount**	737.52

Item	Line Memo	Acctg	Line Amt	Tax Amt	Spend Category
Accommodation Expenses - Accompanying Person	[redacted]	Jun 1, 2026	586.02	22.54	8254 - Accompanying Person Travel
Dinner Only - Accompanying Person	To attend CA Conference	Jun 1, 2026	36.00	1.38	8254 - Accompanying Person Travel
Dinner Only - Accompanying Person		Jun 1, 2026	36.00	1.38	8254 - Accompanying Person Travel
Incidentals - Accompanying Person		Jun 1, 2026	14.50	0.56	8254 - Accompanying Person Travel
Mileage - Accompanying Person	Victoria to Cobble Hill	Jun 1, 2026	32.50	1.25	8254 - Accompanying Person Travel
Mileage - Accompanying Person	Cobble Hill to Victoria	Jun 1, 2026	32.50	1.25	8254 - Accompanying Person Travel

Expense Report	EXP-13679	**Status**	Approved
Business Purpose	Accompanying Person Travel	**Payment Status**	Paid
Memo	ACC CA May 4-6/26	**Total Amount**	613.72

Item	Line Memo	Acctg	Line Amt	Tax Amt	Spend Category
Accommodation Expenses - Accompanying Person	[redacted]	Jun 1, 2026	527.22	20.28	8254 - Accompanying Person Travel
Dinner Only - Accompanying Person		Jun 1, 2026	36.00	1.38	8254 - Accompanying Person Travel
Dinner Only - Accompanying Person		Jun 1, 2026	36.00	1.38	8254 - Accompanying Person Travel
Incidentals - Accompanying Person		Jun 1, 2026	14.50	0.56	8254 - Accompanying Person Travel

[redacted]

Payee [redacted]

Room No. [redacted]
Arrival 05/04/26
Departure 05/06/26
Page No. 1 of 1
Folio Window 1
Folio No. [redacted]

Confirmation No.

Group Name

Date	Description	Charges	Credits
05/04/26	Room Charge	225.00	
05/04/26	Destination Marketing Fee	2.25	
05/04/26	Provincial Room Tax	25.00	
05/04/26	Room GST	11.36	
05/04/26	Parking Charges	28.00	
05/04/26	GST	1.40	
05/05/26	Room Charge	225.00	
05/05/26	Destination Marketing Fee	2.25	
05/05/26	Provincial Room Tax	25.00	
05/05/26	Room GST	11.36	
05/05/26	Parking Charges	28.00	
05/05/26	GST	1.40	
05/06/26	Manual Visa		586.02
[redacted]			

Room H/GST Total -	2.80
Other H/GST Total -	54.50
Total	**57.30**
	57.30

Guest Signature

Total	586.02	586.02
Balance	0.00	

[redacted]

[redacted]

[redacted]

Payee [redacted]

Room No. [redacted]
Arrival 05/04/26
Departure 05/06/26
Page No. 1 of 1
Folio Window 1
Folio No. [redacted]

Confirmation No.

Group Name

Date	Description	Charges	Credits
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05/04/26	Provincial Room Tax	25.00	
05/04/26	Room GST	11.36	
05/05/26	Room Charge	225.00	
05/05/26	Destination Marketing Fee	2.25	
05/05/26	Provincial Room Tax	25.00	
05/05/26	Room GST	11.36	
05/06/26	Manual Mastercard		527.22

[redacted]

Room H/GST Total -	0.00
Other H/GST Total -	54.50
Total	**54.50**
	54.50

Guest Signature

Total	527.22	527.22
Balance	0.00	

[redacted]

[redacted]